

**Rice Lake Area School District  
Northern Lakes Regional Academy  
Red Cedar School  
33 Ann Street  
Rice Lake, WI 54868  
Northern Lakes Regional Academy Governance Council  
Tuesday, August 21, 2018**

**Minutes**

- I. Call To Order:** The Northern Lakes Regional Academy Governance Council of the Rice Lake School District met in regular session at 4:05 p.m. on Tuesday, August 21, 2018 at the Northern Lakes Regional Academy, 33 Ann Street, Rice Lake, Wisconsin, with Andrew Mommsen, President, presiding.
- II. Roll Call:** Present— Cindy Cragg, Karen Chilson, Jean Havenor, Andrew Mommsen, Pete Peterson, Sue Pederson, Brandon Van Guilder  
Absent—Dave Armstrong, James Kiffmeyer, Dave Myre  
James Kiffmeyer arrived at 4:10
- III. Notice of Posting:** Pete Peterson announced the following: The Council hereby finds communication and public notice of the open meeting, as required by section 19.84 of the Wisconsin Statutes, had been properly given by the presiding officer's designee, Curt Pacholke. Such a notice and agenda to the official newspaper, the Rice Lake Chronotype, to the Eau Claire Leader-Telegram, the school district website, and to radio stations WJMC and WAQE, indicating the date, time and place of the meeting and such notice was given more than 24 hours prior to the meeting.
- IV. Approval of 6-19-18 Minutes (Action):** Pete Peterson motioned and Cindy Cragg seconded to approve minutes. All present approved.
- V. Open Floor for Guests to Share Concerns/Questions:** No parents or guests were present at this meeting.
- VI. Budget Update:** Sue Pederson reported a balance of \$971.24: nothing has changed with this account. Pete Peterson stated he filed the 990N EZ form on August 17, 2018. This form states that NLRA didn't receive more than \$50,000 in the previous year.
- VII. Staffing Approval (Action):** The council needs to approve the hiring of Mackenzie Narins as an NLRA instructor. Pete Peterson motioned and Andrew Mommsen seconded the action. All present approved. Mark Beise is leaving NLRA for a different position in the district. Any staffing changes are entirely coincidental to the school closing next year. Mr. Beise's departure creates an open position which will

be posted via WECAN. Any Governance Council members who can be part of an interview committee are encouraged to do so.

- VIII. Enrollment Update:** Thirty-two students are anticipated at this time although there may be changes prior to the start of school. Because of the lower enrollment, there will be two advisory groups this year instead of three.
- IX. 2018-19 Calendar (Action):** Three showcase days are planned on December 6, February 18, and May 23. The three Virtual Learning Days are December 13, February 28, and April 11. James Kiffmeyer motioned and Brandon VanGuilder seconded the acceptance of these days into the calendar. All present approved.
- X. Confirmation Vote for Jean Havenor Contract (Action):** Jean will be working from 8:00- 12:45 this year. Her duties will primarily consist of writing coach, book group leader and workshop co-facilitator. Pete Peterson motioned and Brandon VanGuilder seconded a motion to extend a contract. All present approved.
- XI. Wolf Ridge Experience Action:** This retreat in northern Minnesota is scheduled for Sept. 12<sup>th</sup>-14<sup>th</sup>. Unless there are conflicts with athletics or AP courses, all students are expected to attend. Thirty students have committed at this time. The cost will be \$137.75 per student with the student cost set at \$40. That cost is covered if students are unable to pay; this includes food and transportation. Three parents have already offered to act as chaperones along with Mr. Peterson, Mr. Beise and Mrs. Narins. There is a request to utilize up to \$2500 of Field Trip Budget money for Wolf Ridge payment. Pete Peterson motioned and Cindy Cragg seconded this request. All present approved.
- XII. School Updates:** Tuesday, August 29<sup>th</sup> an Open House/Parent Meeting will be from 5:30 to 6:30. The Youth Apprenticeship program has two students currently enrolled and three more showing interest among the following businesses: Dove Healthcare, Norske Nook and Rice Lake Weighing. A Leadership Team Retreat was held on August 9, 2018 with eleven students working on team-building at Tactical Escape. The daily schedule was discussed along with a whole-school read of the book *Tribe*. NLRA will continue their involvement in the backpack program. A Middle School Makerspace will be created with funds from a Monsanto Grant.
- XIII. NLRA Program Transitioning Updates:** The first meeting was held on August 8, 2018 to discuss the move of the Fab Lab to RLHS. An open lab format with modular curriculum initiatives is envisioned. The lab would be open all day, perhaps after school a couple of days per week. Pete Peterson would play a leadership role on this committee along with Mark Beise and create a Fab Lab Advisory Board made up of community volunteers. The proposed move and the District Fab Lab Coordinator position will be discussed at the September Board Curriculum Council meeting.

- XIV. 2018-2019 Meeting Dates (Action):** As this is the final year of NLRA operation it is proposed to move Governance Council meeting dates from Tuesdays at 4:00 to Thursdays at 4:00 on the following dates unless a special meeting needs to be called:  
September 27, 2018  
November 29, 2018  
January 31, 2019  
March 28, 2019  
May 16, 2019  
June 13, 2019  
Pete Peterson motioned and Karen Chilson seconded this proposal. All present approved.
- XV. Council Leadership Roles (Action):** A proposal was made to maintain the current executive roles of chairperson through treasurer for the duration of the 2018-2019 school year unless there are extenuating circumstances. Pete Peterson motioned and Karen Chilson seconded this proposal. All present approved.
- XVI. Adjournment:** Jean Havenor motioned and Pete Peterson seconded a motion to adjourn. Meeting adjourned at 5:17.

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Jean Havenor

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Date